



School District of Grafton

*Preparing Learners for a Dynamic Tomorrow
Every Student ~ Every Day*

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<http://www.grafton.k12.wi.us>

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Monday, July 24, 2017

Dear Families of Elementary Students in the Grafton School District,

Our district is excited to offer a combined online and Centralized Registration experience in preparation for the 2017-2018 school year. This event is intended to provide an effective and efficient way for families to complete paperwork and payment requirements prior to the start of the school year. This is also convenient for those families with students in multiple schools within the district.

When: Wednesday, August 9, 2017 7:30am-11:30am 12:00pm-3:30pm
Thursday, August 10, 2017 12:00pm-4:00pm 4:30pm-7:00pm

** Please note that there is a half hour "lunch break" each day **

Where: **Grafton High School Gym** (please use the east side athletic entrance)
1950 Washington Street
Grafton, WI 53024

Who: Families of all Grafton School District students, grades 4K-12

In order to facilitate a smooth registration process, it is suggested that you register within the following timeframes based on your last name:

<u>Last Name</u>	<u>Day/Time</u>		
A-	Wed. 7:30-9:00	OR	Thurs. 12:00-1:00
G-L	Wed. 9:00-10:15	OR	Thurs. 1:00-2:00
M-R	Wed. 10:15-11:30	OR	Thurs. 2:00-3:00
S-Z	Wed. 12:00-1:30	OR	Thurs. 3:00-4:00
all (A-Z)	Wed. 1:30-3:30	OR	Thurs. 4:30-7:00

To save you a significant amount of time, all of the required paperwork and fee payment can be completed online prior to Centralized Registration through our registration information website.

Online Registration (starting August 1, 2017)

- Go online using a computer (NOT a phone) to your school's webpage and click on the registration page.
- Once the forms are completed, fee payment can be made online via *eFunds* with a credit card or checking account. *There are no credit card or check processing fees to use eFunds.* Families also have the option of paying via check or cash at Centralized Registration. However, the registration process will be quicker if online payment is used.

(more on reverse side)

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If you do not have computer access there will be computers available for your use during the Centralized Registration times on August 9, 2017 and August 10, 2017.

During Centralized Registration

- Complete pre-registration forms on the computer if they have not been completed prior to registration. If online payment has not been made, please bring your checkbook or cash as needed to pay for school fees and optional items.
- School pictures will be taken by VIP Images. If desired, fill out an available paper picture order form and make payment to VIP Images with check or credit card or access the online ordering option to arrange for orders and online payment at your convenience. A picture retake/makeup option will be available during the school year for students as well.

Sneak Peek Information

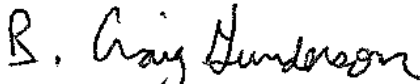
- Students and families will have opportunities to visit their schools prior to the start of the school year to drop off school supplies, get oriented to school, and meet and greet teachers and staff members at our Sneak Peek Events...we hope to see you there!
 - When: Wednesday, August 23, 2017 4:00 – 6:00 pm
 - Where: Each elementary school

More information will be sent to our students' families via email in the coming weeks. As always, feel free to contact the district office if you need further information at 262-376-5400. Additionally, if the available dates and times do not work for your schedule, please call us to make other arrangements to complete registration requirements and we will cheerfully help you.

Sincerely,



Karen K. Noel, Ed.D.
GES Principal



B. Craig Gunderson, Ph.D.
KES Principal



Michael O. McMahon
WES Principal